

Service Level Agreement for the Referral of Patients to Hospital Lane Dental Clinic for Dental Cone Beam CT Examinations

At Hospital Lane Dental Clinic we offer a referral service for Cone Beam Computed Tomography (CBCT) for outside practitioners. The Health Protection Agency (HPA) regulations require us as owners/operators of the Cone Beam CT unit to ensure that referrers of the patients for CBCT imaging have adequate training in justification, interpretation and reporting of the 3D images we provide.

The HPA/BSDMFR Core Curriculum refers to the Health Protection Agency/British Society of Dental and Maxillofacial Radiology Core Curriculum in Dental CBCT. The Health Protection Agency runs specialised courses for users of dental cone beam CT which gives the participant 5 hours of initial theoretical training in CBCT imaging. To satisfy the core curriculum this training should be followed by 6 hours of practical training in the use of the CBCT software.

Over the last 5 years all the dentists at Hospital Lane Dental Clinic involved in dental implant treatment planning and placement have had extensive external and "In House" training in the use of CBCT as well as radiological interpretation, reporting and treatment planning using the EasyDent 3D viewer software. This is in addition to the GDC requirement of Core Radiation Protection 5 year updates. We are happy to offer training and support in the use of the EasyDent 3D viewer software to referring practitioners who request it.

The Hospital Lane Service Level Agreement document was created by using a template provided by the Health Protection Agency. The "Legal Person" (Practice Owner) from both the referring practice and the CBCT Practice are required to sign the agreement as they are ultimately responsible for implementing the Ionising Radiation Regulations 1999 and the Ionising Radiation (Medical Exposure) Regulations 2000 for all practitioners within their practices according to the Health Protection Agency.

To provide the Cone Beam CT referral service and comply with the regulations a Service Level Agreement has to be set up between referring practices and ourselves.

If we can be of any further assistance please do not hesitate to contact us.

Hospital Lane Dental Clinic.

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Address of CBCT Practice:

Hospital Lane Dental Clinic, Lord Less Grove ,Blue Bell Hill, Kent. ME5 9PE

Telephone 01634 842566 Email: reception@hospitallane.com

Legal Person* : Anthony Auger

Address of Referring Practice:

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Tel:

Email:

Legal Person*:

1 Entitlement of Persons (For Completion by Referring Practice)

Enter below details of the persons at referring practice who will refer patients for CBCT examinations and or report on the dental CBCT images. Evidence of training meeting the requirements of the HPA/BSDFMFR Core Curriculum in Dental CBCT must be provided.

Name of Referrer:

GDC Reg Number:

IMER ROLE: Referrer / Operator (Reporting):

Training/Registration of referrer Checked by Hospital Lane

2 Signatures of Agreement:

We the undersigned agree:

- To use the referral criteria stated above
- That evidence of adequate training has been provided for the referrer named above appropriate to their IMER roles.
- That adequate information will accompany each referred patient to allow for the justification process as set out in the HLDC CT referral form.

Anthony Auger* (Hospital Lane)

Legal Person* (Referring Practice)

Signed **Date**.....

*The legal person is the person/body corporate that takes legal responsibility for implementing the ionising Radiations Regulation 1999 and the Ionising Radiation (Medical Exposure) Regulations 2000 within the Practice. ©Hospital Lane Dental and Implant Clinic 2013